

## New policy in the Guidelines for Parish Pastoral Councils

1. The Pastor is the Chair; there is no Vice-Chair.
2. There is a Secretary who takes minutes, keeps written documentation, and prepares a summary of each meeting for the whole parish.
3. The Executive Committee consists of three or four persons who assist the pastor in making the agenda for meetings.
4. Parochial Vicars are ex-officio.
5. Permanent Deacons not employed by the parish are ex-officio.
6. Lay employees of the parish should not be members.
7. There should be not fewer than six and no more than fifteen members, including the pastor.
8. The Council members should be presented at the Sunday liturgy.
9. Terms of service: three years, renewable one time.
10. The pastor may appoint ex-officio members of the staff, to be appointed annually.
11. The Council should not meet more than ten times a years.
12. The Secretary distributes the agenda and minutes to members.
13. The Council serves as consulter to the parish and may lead and coordinate the implementation of pastoral policy.
14. Pastor is to seek consensus, and not unanimity.
15. A synopsis of each meeting should be made known to the parish.